

Cascade Mountain Grilling
2451 Hwy 97
Ellensburg Wa. 98926
509-925-2951 or 509-312-9380
WWW.CASCADEMOUNTAINGRILLING.COM
CASCADEGRILL@YAHOO.COM

CATERING CONTRACT

GUARANTEED ATTENDANCE

For groups under 25: Final count for an event must be received 5 full working days (when applicable) prior to the event. This count becomes your guaranteed number and is not subject to reduction. Increases to your guarantee number above 10% are subject to approval.

For groups above 25: Final count for an event, which becomes your guaranteed number when calculating the bill, must be received 10 full working days prior to the event. If attendance falls below 80% of the guaranteed number, 95% of the total bill will be charged. If attendance is more than 10% above the guaranteed number, we will make every effort to accommodate your group. However, we cannot guarantee availability of additional items as specified in the original order and will substitute accordingly.

LATE BOOKINGS

We encourage placing your order as early as possible. A minimum of two weeks planning is required for some meals. We reserve the right to refuse events that are requested late or exceed our capacity to provide the service.

CATERING RESERVATION and DEPOSIT:

For groups under 25 a deposit of \$100.00 is Due upon contract arrival to hold the date.
For groups of 26-199 of deposit of \$300.00 is due upon contract arrival to hold the date.
For groups of 200-500 a deposit of \$500.00 is due upon contract arrival to hold the date.
For groups of 501 and above a deposit is due of \$750.00.
Deposit will be adjusted to show on final bill which is due the time of service.

CANCELLATIONS

For groups up to 25: Any cancellation received 1 work day prior to the event date will be accepted with paying 50% of the total bill.. Cancellation on the day of the event will result in a charge of 75% of the total bill.
For groups 26 to 199: Any cancellation received 2 workdays prior to the event will result in a charge of 75% of the total bill. Cancellations on the day of the event will result in a charge of 100% of the total bill.
For groups above 100: Any cancellations received 4 working days prior to the event will result in a charge of 30% of the total bill. Cancellations received 2 workdays prior to the event will result in a charge of 50% of the total bill.
Cancellations within 24 hours of the event will result in a charge of 100% of the total bill.

Wedding Receptions

Cancellations received 60 to 90 days prior to the event will result in a 30% charge of the total bill. Cancellations received 30 days to 59 days prior to the event will result in a 50% charge of the total bill. Cancellations received 29 or less prior to the event will result in a 100% charge of the total bill.

LATE ARRIVALS/EXTENDED MEALS

Meals are served promptly as scheduled. We allow 1.5 hours of service for Breakfast and lunch and 2.5 hours for dinners when guests' counts are under 700.

PAYMENT

Payment may be made in cash or checks payable to Cascade Mountain Grilling. All applicable state sales tax will be added. Final payment is due upon Delivery of goods and service. If you are unable to pay the night of than arrangements must be made 1 full working week and subject to approval..

FOOD

All food will be prepared and supplied by our catering department. Please consult with us if there are special needs. Any leftover food remains the property of the catering department.

CATERING CONTRACT

Catering reservations are valid for up to one calendar year. A signed copy of this contract and Deposit must be on file in our offices in order for the contract to be valid.

NAME OF EVENT: _____

LOCATION OF EVENT: _____

NUMBER OF GUESTS(approx)_____

DATE OF EVENT: _____

TIME OF EVENT:_____

TIME OF APPETIZERS:_____

TIME OF DINNER:_____

PERSON TO CONTACT AND NUMBER_____

Customer's Signature Date (_____)

Caterer's Signature and Date (_____)